



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Committee Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

13 February 2015

To: MEMBERS OF THE STRATEGIC HOUSING ADVISORY BOARD  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Strategic Housing Advisory Board to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Monday, 23rd February, 2015 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

- |    |                          |        |
|----|--------------------------|--------|
| 1. | Apologies for absence    | 5 - 6  |
| 2. | Declarations of interest | 7 - 8  |
| 3. | Minutes                  | 9 - 14 |

To confirm as a correct record the Notes of the meeting of Strategic Housing Advisory Board held on 10 November 2014

4. Glossary 15 - 26

**Matters for recommendation to the Cabinet**

5. Housing Allocation Scheme Review 27 - 70  
6. Daily Bidding Report 71 - 78

**Matters submitted for Information**

7. Private Sector Housing Update 79 - 84  
8. Strategy and Enabling Update 85 - 98  
9. Housing Needs Update 99 - 104  
10. Urgent Items 105 - 106

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

**Matters for consideration in Private**

11. Exclusion of Press and Public 107 - 108

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

**Matters submitted for Information**

12. Service of Statutory Notices 109 - 110  
(Reason: LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of an particular person)  
13. Urgent Items 111 - 112

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr A G Sayer (Chairman)  
Cllr D J Trice (Vice-Chairman)

Cllr Ms J A Atkinson  
Cllr Mrs J M Bellamy  
Cllr Mrs B A Brown  
Cllr C Brown  
Cllr D J Cure  
Cllr Mrs S Luck

Cllr M Parry-Waller  
Cllr Miss S O Shrubsole  
Cllr D W Smith  
Cllr Ms S V Spence  
Cllr Mrs C J Woodger